



THE UTAH STARTUP CHECKLIST

Start a business in Utah, in order, with current costs.

- ☐ 1. Choose your structure
Sole proprietorship, LLC, or corporation. Most small Utah businesses choose an LLC for liability protection.
- ☐ 2. Register with the state
OneStop Business Registration (onestop.utah.gov). LLC filing is \$59. DBA is \$22 if you operate under a different name. Annual renewal is \$18. You need a registered agent with a Utah street address. You can be your own.
- ☐ 3. Get your federal EIN
Free at irs.gov, takes minutes. Skip any site that charges for this.
- ☐ 4. Set up state tax accounts
Selling taxable goods or services? Get a free Utah sales tax license through OneStop or TAP. Hiring? Add withholding and unemployment insurance accounts.
- ☐ 5. Get your city or county license
Utah has no statewide license. St. George: apply through the city portal, base fee about \$50, phone 435-627-4740. Cedar City: \$50 base plus employee fees, phone 435-865-5106. Unincorporated areas license through the county.
- ☐ 6. Check professional licensing
Contractors, cosmetology, health professions, and other regulated trades need a state license through DOPL (dopl.utah.gov).
- ☐ 7. Open a business bank account
Bring your formation documents and EIN. Keep business and personal money separate from day one.
- ☐ 8. Plan year one cash flow
Most new businesses fail from cash running out, not a bad product. Keep fixed costs low, invoice fast, and put idle capacity to work.